

**CONSTITUTION OF SAINT EUGENE SCHOOL COMMITTEE
Fox Point, Wisconsin**

ARTICLE I: NAME

The name of this organization shall be the Saint Eugene School Committee, hereinafter referred to as the "Committee."

ARTICLE II: PURPOSE

Section 1: The purpose of the Committee shall be to develop and define the policies which shall govern the operation of the school, and to promote the implementation of said policies. It shall also provide counsel and advice in the operation of the school.

ARTICLE III: SCOPE

Section 1: The Committee shall be the policy formulating body of the School, except to the extent limited by faith and morals, church or civil law or archdiocesan policy/norms/directives.

Section 2: The Committee is a standing committee of the Saint Eugene Pastoral Council and, as such, is subject to the overarching authority of said Council, and its actions are ultimately reviewable by the Council with the understanding that the Council may, in its discretion, override any decision by the Committee the Council deems inappropriate or inconsistent with the best interests of the Parish.

ARTICLE IV: MEMBERSHIP

Section 1: The Committee shall be comprised of the following members: the Pastor (ex officio), the Principal (ex officio), two faculty representatives (ex officio), a representative of the Home and School Association (elected by said Association), a representative of Pastoral Council and nine persons selected from the Saint Eugene Congregation community.

Section 2: All members shall be 18 years of age. No paid employee or the spouse of such employee may be a selected member of the Committee.

Section 3: The term for selected members shall be three (3) years and shall be limited to two consecutive terms. The new members shall begin their terms with the conclusion of the annual transition meeting in June.

Section 4: The selection of new members to the Committee shall be by a process of **DISCERNMENT**, more fully described and outlined in the Saint Eugene School Committee By-laws.

ARTICLE V: OFFICERS

Section 1: The officers of the Committee shall consist of a President, a Vice President and a Secretary. They shall be selected by the Committee from eligible members of the Committee at the June meeting. Each officer shall serve for a term of one (1) year beginning with the conclusion of the June meeting. Ex Officio members shall not serve as Officers of the Committee or as committee chairpersons. The liaison members from the Home and School Association and the Pastoral Council shall not be eligible to hold positions as Officers of the Committee.

ARTICLE VI: MEETINGS

Section 1: Regular Committee meetings shall be held monthly with notice to the Parish.

Section 2: In order for a Committee meeting to be official for the purpose of conducting or transacting the business of the Committee, the meeting must be attended by a quorum of the Committee.

Section 3: A quorum consists of a majority of the Committee members.

Section 4: Special meetings may be called by the President, the Pastor or by a quorum of the Committee.

Section 5: A transition meeting shall be held in June. At this meeting the newly selected members shall join the existing Committee for the purpose of selecting Committee officers, committee members, committee Chairpersons and Selection Committee Chairperson for the following year.

ARTICLE VII: MANNER OF OPERATION

Section 1: The Committee's manner of operation shall be by communal discernment which includes reflection, gathering of information and dialogue. The usual method of reaching decisions shall be by consensus; however, if consensus is not possible, a majority vote will be used as a last resort.

Section 2: In the event a majority vote is to be utilized for the purpose of reaching a decision of the Committee, voting members shall constitute all Committee members, except for ex officio members.

ARTICLE VIII: STANDING COMMITTEES

Section 1: The Committee shall have the following standing committees:
Finance
Planning and Policy Making
Public Relations

ARTICLE IX: AMENDMENTS

Section 1: The constitution may be amended at any regular or special meeting by consensus or by a two-thirds (2/3) majority vote of the Committee and approval thereafter by the Saint Eugene Pastoral Council.

ARTICLE X: BY-LAWS

Section 1: The Committee shall adopt and publish by-laws which will control the further and continued governance of the Committee.

Section 2: The by-laws may be amended as more specifically provided for in said by-laws.

Date of Approval by the School Committee:

Date of Approval by the Pastoral Council:

Date of Most Recent Amendment:

Date of Next Full Review: _____